

Minutes Edith Cavell PAC Executive meeting – 19th February, 2019 7PM

Attending: K Chipperfield (Chair), L. Prodan (Principal), B Brown (Vice Chair), A Tredwell (DPAC rep), A. Deam (Secretary – Telcon) – Quorum reached

Regrets: I Dioccee (Web), J. Liang (Treasurer)

Meeting was held in lieu of February 2019 regular PAC meeting. Regular PAC meeting canceled due to snow closure of VSB schools 12Feb 2019.

1. Carnival – proposed budget submitted by Carnival committee Chair A. Deam. See attached. Discussion: Approximately 7600 \$ start-up costs required to secure vendors, supplies, etc. Minor changes from last year's budget based on vendor price changes or questions re donation availability; avoiding assumptions. Expenses may be lower than this, unlikely to be higher. Approval required prior to next regular PAC meeting to secure vendors. Volunteer Coordinator has had to withdraw – New VC needed or Carnival cannot go ahead. Email requests for volunteers will be sent by Andrea soon. Five total volunteer positions needed at present. Motion: Allison – Approve release of 7600\$ PAC funds for Carnival 2019 expenses, seconded Brenda. Passed.
2. ADST – Request from teachers for further 960\$ for 3 Made-do kits (reusable for other classes), and 1 class set of knitting kits (some portions of these kits also reusable for other classes/future). Discussion: Teacher's report this year's ADST activities going well and kids are enjoying. Much of the activity has been around coding. Ms. Prodan continues to ask teachers if any items are required/can be donated by PAC members from home. (eg, spare tools etc). Made do kits used to produce Lion (Ms. Bicycle's class); great success. Motion: Brenda- Approve 960\$ from regular account for ADST supplies. Seconded – Allison. Motion passed.
3. Parent workshop – already budgeted for. Jesse Miller booked – Digital awareness/Safety. Tuesday April 16th.
4. Seismic Committee – Brenda – Lobbying through DPAC and Trustees for consideration of Expansion or new build. Small group has met twice with George Heyman. Have asked him and Janet Fraser (trustee) to advocate to Minister Rob Fleming for capital budget for expansion or new build. Also asked Heyman to review area standards. PAN also raising awareness of unsuitability of current area standards for new builds. Brenda on a waiting list to meet directly with Minister Fleming. Further updates as available.
5. DPAC – Allison – DPAC Facilities Planning subcommittee meetings focus on SMP and helping schools to self-advocate. See submitted DPAC report for upcoming dates.
6. Principal's Report – see attached. Lori continues to meet with the technical team for the Seismic Upgrade project. Due to seismic upgrade activity in the student washroom areas, fortunately, looks as though our washrooms may be refurbished and new fixtures installed as part of SMP-budget.
7. Douglas park youth liaison report – submitted and attached. We need to send out email message of Youth dance coming up this Friday.
8. The Big Crunch – proposed voluntary activity to raise awareness of healthy snacking and agricultural literacy amongst students. (Biting into a crunchy fruit/veg simultaneously)

within participating school.) Ties in with current fruit and veggie program. Consider using Feb 25th apple delivery to participate in this. Need teacher buy-in. Lori to check with teachers and get back to Brenda.

Adjourned 8:30.

Attached reports:

Principal's report, DPAC report, Youth Liaison report, Carnival Budget, PAC budget report Feb 19