

Edith Cavell Elementary School
Parents Advisory Council (PAC) Meeting
February 6, 2018

Meeting Welcome

Review and Approval of December Meeting Minutes

Motion: Indy Diocee

Seconded: Jeff Lewis

All in Favour - Passed

Additional Items to Add to Agenda

- None

Douglas Park Liaison Report- Starla Bayley

- Been working with Grades 6 & 7, Leadership workshop on topic of "discrimination" touching on their responsibility on the playground
- They have a practicum student helping out
- Pre-Teen Dance: Grades 5-7 February 16, 2018 7:00-8:45pm \$5 at the door
- Spring/Summer program registration starts March 6. It fills up quickly.
- Community Days scheduled for June 23rd

Playground update:

- To be done before June 23, 2018
- Project delayed as original builder went out of business
- Parents have requested a rendering to be uploaded online

Note: Andrea to contact Loralai Lotten regarding tents for carnival

Stong's Market - Ryan Blunden (Assistant Store Manager)



- Presented the Cavell PAC with a cheque for \$772.34.
- Cavell parents who use Stong's online delivery service have chosen "Cavell" as their designated school. Therefore, Stong's has donated 4% of each order back to Cavell PAC. Cheques are cut annually.

- For more information on this school fundraising program and Stong's Gift Card Fundraising program, visit their [website](#).
- The parents thanked Ryan on behalf of our school community for this donation.

Principal's Report – Lori Prodan

Updates

- Intermediate field trip to "Wonder" - Feb 2
- Saleema Noon Sexual Health Education Workshops - Week of Feb 5
- Global Play Day - February 7 in afternoon for Div 2,3,4,6, 9,10,11
- Communicating Student Learning Pilot - Mid Year Progress Reports sent home
- Safe Arrival continues - thank you to all Parents/Caregivers who call **604-713-5284 Extension 16** to report absences
- Seismic Update - Cavell is in the Project Definition Report (feasibility study) phase Information on the phases of seismic upgrade completion may be found on the [VSB website](#).
- Current extracurricular activities
 - Basketball - Senior boys (Parent Coach: John Deruchie, boys Gr 4/5 (Parent Coach Jason Pamer), Intermediate girls club (Parent Leader: John Deruchie)
 - New jerseys are being used - thanks PAC!
 - Choir (Monday at lunch)
 - Ukulele Kids (Monday after school)
 - Young Rembrandts (Tuesday after school)
 - Kilometer club

Upcoming

- Plans underway for Div 2 & 3 trip to Evans lake (May 30- June 1)
- Plans underway for Div 1 trips to Mount Seymour (4 Fridays beginning Feb 23)
- Red Cross Baby-sitting Course for Grade 6 and will be held at Cavell on April 27 from 8:30- 3:30

Information sharing

- Priority Kindergarten Registration ended January 31. The Kindergarten draw will be held at the District; parents will be notified in February
- There are now 4 teacher candidates working at Cavell - in Division 1,2,4,6
- I have spent time in all 14 divisions over the past three weeks, talking with students and getting to know them

Discussion Points

- It was suggested that we look in to hosting Red Cross Courses as a fundraiser
- There is information on free Spring Camps posted on the PAC website
- New Portable – currently closed to students. Testing air quality is ongoing. No washroom planned for that portable therefore it will be used by an intermediate class next year. Once favorable air quality is confirmed the space will be used as a multi-purpose room until June.
- Goal post replacement – Lori is looking for ideas on placement.

Chair's Report – Kate Chipperfield

- Thanks to Megan/Sunshine committee for organizing the gift for Baby Luka
- Call for DPAC representative – anyone interested, please email cavellpacchair@gmail.com
- Attended DPAC meeting 25th Jan. “Navigating Inclusive education in public system”. Suzanne Perrault – Link in resource section of DPAC website. <http://vancouverdpac.org/>
- Parent Advisory Network (PAN) and Families against cuts to Education (FACE) are requesting that *all* parents with children enrolled in public education, or any interested citizen, participate in their email campaign to our government leaders regarding public education funding for the February budget.

While the Budget on February 20 will likely contain both legislated funds for class size and composition and capital funds for seismic, there remains great speculation as to whether any tangible new investment and meaningful increase to operating funds for public education will be made. We need public education funding which will match the actual costs of operations to provide all the necessary supports and resources needed to meet the diverse needs of all our children. <http://facebc.ca/newyear/>

- Recommendations put forward to government can be found through links on PAN/Face website (link above)
- Follow up from Jan 25 DPAC. / Rachel Waylon had to resign as Earth bites Liaison – thanks for her work on this program - Brenda Brown has agreed to fill this role
- Plan for Earthbites feedback – PAC will develop survey to have parents feedback about EB for next year; whether to host the program again 2018/19, or skip a year (yes/no). And, if yes, which funding model to use.

Discussion Note: Survey expanded to include questions about which programs to continue supporting with PAC fundraising proceeds. Include teaching staff in survey to determine what their priority is for spending, too. Engage students? Is there a Global Citizens Club this year (Yes), Student Council (No).

- Letter to VSB re Small Talk – *This arose from discussion about community/School growth at Dec meeting. It was pointed out then that Small Talk program building occupies a portion of Cavell green space at present. It was decided at Dec meeting that our chair would draft a letter to VSB enquiring about Small talk.*
- *No letter has been written as yet; plan to make it exploratory/questioning re relationship with VSB, option of regaining that footprint.*

*Discussion Note: Parent expressed concerns about planned letter. **Question Asked: What is the decision making process that our PAC is following in this matter?** Concern regarding loss of Small Talk as a community resource for those families who need it (Speech and Language development support). Another parent pointed out that we are somewhat unique as our school sits on a small footprint (play yard) compared to other*

elementary schools around us. Could it be possible to relocate Small Talk to a site with more available space? There was statement from a parent that action should not be taken without further input from other parents. It was decided that Kate would do some research (internet and phone) on Small Talk to learn more about them and that this discussion item would be added to the March PAC meeting agenda to invite anyone with interest in the topic to attend.

- Reinstallation of goal posts after removal for portable work – Ms Prodan looking into this.
- Track update: we will have Track in Spring. Run by Thunderbirds. Same format as last year: Gr 3-5 Tuesday and Gr 6-7 on Thursday.
- We may need parent volunteers; I will confirm w Thunderbirds.
- If we can get teacher(s) sponsors, it would be ideal to have a 2nd practice for each group. Eg afterschool or even lunch time; 1 teacher for each group or 2 different teachers for each group??

RECOMMENDATIONS

The Committee recommends to the Legislative Assembly that the provincial government:

Capital Funding

- Develop a strategy and proactively fund the construction of new schools at elementary, middle and high school levels to meet demand in geographical areas of current and anticipated population growth, and to address issues such as overcapacity and reliance on portables. [2016: #45]
- Increase the annual facility grant for capital maintenance to ensure proper repair, maintenance and upgrades of aging school facilities.
- Provide adequate funding for seismic upgrades, accelerate the Seismic Mitigation Program, and allow concurrent non-seismic upgrades to take place where appropriate. [2016: #45]
- Provide bridge funding to cover the cost of portables while new schools are being constructed.
- Streamline the process by which school districts access capital funding from concept to completion.

Operational Funding

- Review the salary compression of exempt staff to ensure that migration into administration positions remains attractive. [2016: #48]
- With broad stakeholder input, review the per-pupil funding formula to develop a new needs-based, stable and sustainable model to fund actual costs, resource needs, and professional development requirements of each school district. [2016: #48]
- Increase funding to Community LINK and the Vulnerable Student Supplement, and provide a more equitable allocation process of these initiatives among school districts. [2016: #50]
- Increase learning resources to school districts so that students have equitable access to books, equipment, technology and other resources necessary to provide a quality learning environment.
- Provide funding for new materials, training and supports for the new K-12 curriculum, for LGBTQ inclusive sexual health education, as well as information

about mental health and addiction. (Also see recommendation #95 under Indigenous People) [2016: #51]

- Fund innovative and creative endeavours within the K-12 system, including the arts, graphic design, music and theatre in order to support the new creative economy.

Partnership and Career Engagement

- Create opportunities to link the technology sector with the curriculum or after-school activities in order to encourage children and youth to become engaged and interested in this sector.

Special Needs

- Ensure that teachers are well supported to implement inclusion, equity, and quality learning opportunities for all students, including diverse learners, by increasing funding to allow schools to hire more trained educational assistants and specialists.
- Provide funding to enable early identification of students with special needs, and to provide appropriate support programs, as required. [2016: # 50]

FGS Budget 2018 Consultation Report

Treasurer's Report – Jane Liang

SAVINGS ACCOUNT

Current Savings Bank Balance as of February 6, 2018	\$ 37,854.24
Budgeted Not Spent	\$ (10,186.17)
Current Available Savings Balance	\$ 27,668.07
Contingency	\$ 21,000.00
Balance	\$ 6,668.07

Recent Transactions (12/12/2017 – 02/06/2018)

Date	Transaction	Amount	Category
12/18/2017	Deposit	\$ 210.97	QSP
12/18/2017	Deposit	\$ 404.55	Parent 50/50 Donation
12/20/2018	Deposit	\$ 185.49	SPUD
1/25/2018	Deposit	\$ 1,936.65	Hot lunch
1/25/2018	Deposit	\$ 319.79	QSP

FUNDRAISERS

	2016-2017	2017-2018
Row Labels	Actuals	Actuals
Fundraiser		
Direct donations	\$ 13,541.45	\$ 9,834.30
Hot Lunch	\$ 15,777.85	\$ 3,585.60
Family Photo Night Fundraiser	\$ 1,120.00	\$ 1,240.00

Wreath Fundraiser	\$ 905.52	\$ 628.36
QSP	\$ 4,101.87	\$ 588.19
Halloween Costume Swap	\$ 481.00	\$ 499.00
Parent 50/50 Donation		\$ 404.55
SPUD	\$ 442.96	\$ 185.49
Mabels Label	\$ 92.43	\$ 71.81
TD Donation	\$ 371.51	
Welcome Back Event	\$ 51.00	
Earthbites Seeds Fundraiser	\$ 406.57	
Plant Fundraiser	\$ 649.00	
Earthbites Pocket Market	\$ 193.50	
DPAC Distribution of Funds	\$ 280.14	
VSB Playground Credit	\$ 726.44	
Gift cards	\$ 1,930.44	
Carnival	\$ 5,843.53	
Transfer from Gaming	\$ 100.00	
Grand Total	\$ 47,015.21	\$ 17,037.30

SAVINGS EXPENSES

	2016-2017	2017-2018		
Row Labels	Actuals	Budget	Actuals	Budgeted Not Spent
Earthbites	\$ (10,162.01)	\$(10,595.00)	\$ (4,439.00)	\$ (6,156.00)
Field Trips	\$ (4,830.00)	\$ (4,830.00)	\$ (4,830.00)	
Classroom Funds	\$ (4,830.00)	\$ (4,830.00)	\$ (4,830.00)	
Bookworm Awards	\$ (2,100.00)	\$ (2,100.00)	\$ (2,100.00)	
School Performances	\$ (1,800.00)	\$ (1,800.00)	\$ (1,800.00)	
School Dance Program	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	
Teacher's Wish List Primary Reading Books		\$ (1,200.00)		\$ (1,200.00)
Teacher's Wish List Upgrade Library Desktops		\$ (675.00)		\$ (675.00)
School Assistance Fund	\$ (500.00)	\$ (500.00)	\$ (500.00)	
Active Friends	\$ (500.00)	\$ (500.00)	\$ (500.00)	\$ (500.00)
Hamber Student Bursary	\$ (500.00)	\$ (500.00)		
Hot lunch supplies	\$ (414.90)	\$ (400.00)	\$ (68.30)	\$ (400.00)
Movie License		\$ (400.00)		\$ (331.70)
Munchalunch Fee	\$ (336.00)	\$ (336.00)		\$ (336.00)
Welcome Back Coffee	\$ (269.01)	\$ (250.00)	\$ (118.19)	
Teacher's Gift	\$ (157.39)	\$ (200.00)		\$ (200.00)
PAC Meeting babysitting	\$ (200.00)	\$ (200.00)	\$ (200.00)	
Sunshine Gift		\$ (200.00)	\$ (27.69)	\$ (172.31)
Bank Fees	\$ (107.03)	\$ (100.00)	\$ (4.84)	\$ (100.00)
Sports Day	\$ (104.17)	\$ (100.00)		
Jersey gift		\$ (100.00)	\$ (100.00)	\$ (95.16)
BC PAC Fee	\$ (75.00)	\$ (75.00)	\$ (75.00)	
Website	\$ (19.99)	\$ (20.00)		\$ (20.00)
PAC Supplies	\$ (91.39)			
Teacher's Wish List	\$ (24,917.00)			
Jesse Miller	\$ (341.25)			
Welcome Back Event	\$ (300.00)			

Storage Bins/PAC Treats	\$	(59.65)			
Grand Total	\$	(54,114.79)	\$(31,411.00)	\$(21,093.02)	\$ (10,186.17)

GAMING ACCOUNT

BANK BALANCE	
Current Gaming Account Balance as of February 6, 2018	\$ 9,337.08
Budgeted Not Spent	\$ (6,444.85)
Available Funds	\$ 2,892.23

Recent Transactions (12/12/2017 – 02/06/2018)

Date	Transaction	Amount	Category
12/19/2017	Donna Brown	\$ (1,457.25)	Choir
12/21/2017	DEPOSIT	\$ 701.55	50/50 Raffle
1/29/2018	Safeteen	\$ (847.88)	Safeteen
1/29/2018	Saleema Noon	\$ (1,417.50)	Saleema Noon

Grants and Raffles

Row Labels	2016-2017	2017-2018
50/50 Raffle		\$ 701.55
Carnival Raffle	\$ 4,227.30	
Gaming Grant	\$ 6,600.00	\$ 6,440.00
Grand Total	\$ 10,827.30	\$ 7,141.55

Gaming Expenses

Row Labels	2016-2017		2017-2018	
	Actuals	Budget	Actuals	Budgeted Not Spent
Choir	\$ (1,246.39)	\$ (2,840.00)	\$ (1,457.25)	\$ (1,382.75)
Saleema Noon		\$ (1,500.00)	\$ (1,417.50)	
New Garden Beds		\$ (950.00)	\$ (950.00)	
Safeteen		\$ (900.00)	\$ (847.88)	
Jerseys		\$ (950.00)	\$ (403.37)	
Bank Fee	\$ (64.02)	\$ (65.00)	\$ (12.90)	\$ (52.10)
Jesse Miller		\$ (350.00)		\$ (350.00)
Emergency Backpack	\$ (951.49)			
Author	\$ (350.00)	\$ (1,200.00)		\$ (1,200.00)
Sports Equipment	\$ (1,947.65)			
Parent Night Speaker - Klaus Klein	\$ (212.50)			
Student Interactive Dance	\$ (724.50)			
Geering Up Workshop	\$ (1,300.00)	\$ (1,300.00)		\$ (1,300.00)
Track and Field	\$ (861.12)	\$ (660.00)		\$ (660.00)
Grad	\$ (1,321.90)	\$ (1,500.00)		\$ (1,500.00)
Transfer to Savings	\$ (100.00)			
Grand Total	\$ (9,079.57)	\$ (12,215.00)	\$ (5,088.90)	\$ (6,444.85)

Discussion Point: Request by parent to pay for referees hired by Grade 4/5 Basketball coach. This is because Grade 4/5 doesn't have an established league, and it falls outside the usual VSB refereeing structure. There was discussion that money should be passed by the PAC before it is spent in future.

It was suggested that kids who join 4/5 basketball next year pay \$5 to participate thus covering the expenses.

Motion to reimburse coach \$80 for referee services once receipt is obtained.

First: Indy Diocee

Seconded: Jeff Lewis

Passed: All in Favour

Discussion Point: Future goal of fundraisers like Carnival is to complete Priority 1 items from Teachers Wishlist. Intermediate Wishlist item have not been granted as yet this year.

Committee/ Initiatives Updates

Movie Night Fundraiser – Megan Guenter

- Date discussed and decided to go with Friday, March 9th from 5-7pm. (Gym available)
- License to be purchased just prior to movie night and will be good for 1 year
- Children who attend must have parent supervision so it will be a family event
- Pre-order: Pizza, Popcorn, Drink. Plan for each item to be 3\$. Okay to bring own food if families wish to.
- Two Cavell Dads have volunteered Projector, Screen, Popcorn machine
- First Movie will be either Paddington 2 or Ferdinand (based on availability)
- All attendees will require a ticket, and ticket price likely to be 2 or 3\$ each.

Note: A walk-a-thon was proposed as a future fundraiser instead of direct donation.

Hot Lunch Program – Chenoa Pamer and Zahra Sato (Absent)

Wolfe/ Cavell Casino Night – Brenda Brown

- [Friday, March 2nd, 2018 – 7:00pm Anza Club](#)
- **Early Bird Tickets \$35 before Feb 15th**
- Wolfe is funding completely. Cavell is sharing in the profit of the tickets sold at Cavell (estimated \$500-\$750 if we sell all 50 tickets we've been allotted)
- As of Feb 4, 58 tickets sold (29 Wolfe, 19 Cavell)
- Looking for donations to the prize table...including bottles of wine
- We will also need volunteers to help with set up on the day
- There will be no cash at the event only credit cards (square technology)

Carnival '18 Committee – Andrea Daem and Rekha Diocee (Co-Chairs)

- Date: Wednesday, June 20, 2018 from 3:00-7:00PM
- Every effort is being made not to have field trips on that day.
- New Bouncies have been reserved

- Committee members from last year have returned with 2 additions
- Save-On Food has committed to providing 500 buns like last year
- Rachel to provide Whitecaps Fun Zone items again in some capacity
- Letters have gone out looking for donations

Discussion Point – To have a 50/50 Draw at Carnival

Carnival Raffle Committee – Chair needed, last call.

- There has been no volunteer to organize raffle.

Fundraising Plant Sale – Megan Guenter

- More info to come...
- Sale in time for Mother's Day
- Strawberries, Planters, Hanging Baskets

Grade 7 Grad 2018– Andrea Cassels Grad Committee Chair (Absent)

- Any Grade 7 parent interested in being on the Grad Committee please email the PAC Secretary at <mailto:pacsecretary1@gmail.com>

Spring Track Update – Indy Diocee

- Ms. Laudon is the teacher sponsor
- Starts April 3 until end of May
- Tuesday and Thursday Mornings
- Parent Volunteers Required
- Wednesdays there are Mini Meets

New Business

None.

Adjourn

**Next PAC Meeting – Tuesday, March 6, 2018 @ 7pm Cavell Library
*Note: No April meeting